

**Gloucester Community Concert Band (GCCB)  
Annual General Meeting (AGM) Minutes**

Tuesday, June 9, 2015  
**Meeting started at 7:10 pm**

**Attendees**

Band Membership: 63 Attendees: 44 plus Lisa Concessi Maclean and Fadi Diab. Quorum met.

Agenda Item	Action (if required) and Responsibility
<p><b>1. Approval of Agenda</b> Kevin Introduced agenda and AGM 2014 Minutes. Motion to approve both Agenda &amp; AGM 2014 Minutes by Carol-Ann Alphonse-Trudel; Seconded by David Saunier; Discussion: Jacquie Embleton expressed concern that last year's minutes as distributed did not include sufficient financial information. Motion Amended by Carol-Ann to approve Agenda &amp; AGM 2014 Minutes with exception of 2014 Treasurer's Report. Seconded by David; All in favour. Motion passed.</p>	<p>Executive will track down financial documents and distribute for approval.</p>
<p><b>2. Executive Reports:</b></p> <p>a) <u>Vice President:</u> Cindy Shaheen reported that the GCCB Christmas Concert at Community Pentacostal Church provided \$286 in profits. The GCCB Spring Concert at Shenkman, with Ottawa Catholic School Board Choir resulted in \$588.50 net. A \$300 honourarium is being given to the choir to cover part of their costs. Other performances during 2014-2015 Season:</p> <ul style="list-style-type: none"> <li>● 2 x Senior Homes at Christmas (Portobello &amp; Amica at Bearbrook)</li> <li>● 2 x Senior Homes in Spring (Beacon Heights &amp; Governor's Walk)</li> <li>● 1 x SoundWaves Concert in the Park (Jacques Cartier)</li> </ul> <p>b) <u>Treasurer:</u></p> <p>i. Finances: Treasurer's Financial Report attached. Notes: Concert Expense (other) line (\$50) is a credit from Immaculata stale dated cheque. (Two attempts to pay were made. Cheque was never cashed – written off). Income: Song Tributes \$100 represents the Music Library sponsorship of "Trombone Rag". Income: Gifts In Kind \$3900.00 represent the appraised value of Ragar's donated trombone. Concern was expressed about to excess of money we have in our bank account for a non-profit organization. Suggestions for using excess money included donating to another organization, paying for transportation to bring seniors to our concert, use for NAC workshops or travel.</p>	<p>Executive to investigate limits and rules.</p>

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<p>Motion was passed by executive at May 25, 2015 meeting to give Lisa &amp; Fadi budget of \$500 each towards music purchases for 2015-2016 season (to be reviewed annually).</p> <ul style="list-style-type: none"> <li>ii. <u>Membership Dues:</u> In order to operate at a planned \$0 balance, the excutive passed a motion May 25, 2015 to increase membership dues by \$10 (adult); \$5 (student) to offset anticipated new rental expense of band room.</li> <li>iii. <u>Folder Deposit:</u> Motion was passed by executive at May 25, 2015 meeting to increase Music Folder Deposit cheques to \$100 to better represent the value of a lost or unreturned folder. Erin Walsh has improved tracking system.</li> </ul> <p>c) <u>President:</u></p> <ul style="list-style-type: none"> <li>i. <u>Constitution:</u> Gordon Wood revised the outdated GCCB constitution fall 2014 and Kevin distributed new draft to all members. Motion to accept constitution as presented by Shawn MacArthur. Seconded by Kim Jones. All in favour. Motion passed.</li> <li>ii. <u>Executive Rotation:</u>            Motion for Jacquie Embleton to replace Kristen Parlee was made by Carolyn Campbell. Seconded by Tommy Page. All in favour. Motion passed.            Motion for Kevin Yamashita to continue as President for a two-year term ending in spring 2017 made by Anna Tessier. Seconded by Kris Zearth. All in favour. Motion passed.            The following band members have volunteered to continue in these positions:            Section Leaders            Flutes: Carolyn Campbell            Clarinets: Joanne Thiessen            French Horns: John Wilcox            Saxes: Steve Totolo            Oboe: Claire Gosson            Trumpets: Shawn MacArthur            Lower Brass: Jim Babe            Percussion &amp; Bass: Rahim Sunderji</li> </ul>	<p>Executive &amp; music librarian to renumber all folders.</p> <p>Shawn MacArthur, Joanne Thiessen &amp; Gordon Wood to make further revisions over the summer, present draft to members to vote on at next AGM.</p>
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<p>Band Shirts: Carol-Ann Alphonsie-Trudel  Social Co-ordinator: Charles O'Brien/ Kelly Oliver  Advertising/ Marketing: Brian Bullock/ Steve Totolo  Website: Analee Chicot/ Mike Scott  Music Librarian: Erin Walsh  Thank you to Ryan Willbond for transport services!</p> <p>iii. <u>Start, Stop, Continue Survey</u>: Spring 2015 summarized survey results were distributed to all members. As a result, the following actions were taken by the executive:</p> <p><u>Music Folders</u> will contain less music (currently too heavy).</p> <p><u>Music Selection</u> GCCB music library database has been posted to GCCB website <a href="http://www.gloucesterband.ca">www.gloucesterband.ca</a> . Members may suggest pieces for performance however the final decision rests with the conductors. For new purchase suggestions, members may email <a href="mailto:gloucesterband@gmail.com">gloucesterband@gmail.com</a> include title, arranger, audio link (if available), purchase price and location. Kevin will forward to conductors for consideration. Suggested levels for GCCB are: 3/4 and MA (medium-advanced).</p> <p>Joanne Thiessen &amp; Fadi suggested scanning all music &amp; scores for safekeeping and easier distribution.  Andrea Sloan suggested considering electronic music devices and downloadable pieces.</p> <p><u>Group Discounts</u>: During Kevin's discussion with Music Care staff, Christmas &amp; Spring Concert sponsorship was offered. Instrument pick-up &amp; drop-off by Music Care at St. Peter is available by contacting Lisa.</p> <p>St. John's Music may offer 10% discount for purchases for GCCB members.</p> <p><u>Band Room Door</u>: Based on complaints about room temperature during cold seasons from continued side-door to parking lot use, executive motion was passed at May 25, 2015 meeting to close door at 7 pm. After this time, members shall enter using main school entrance.</p> <p><u>Concert Venues</u>: Opinions vary on performance venues.</p>	<p>Executive to look for volunteers (including student volunteers) in 2015 fall survey to scan music. Consider purchasing GCCB scanner.</p> <p>Kevin to explore sponsorship opportunity &amp; details.</p> <p>Andrea Sloan offered to write letters to local music stores requesting group discounts for service, accessories &amp; music.</p> <p>Executive to explore venue</p>
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<p>Shenkman is more expensive and does not provide flexibility and ideal acoustics.  Executive decided at May 25, 2015 meeting that spring concert in April may provide increased availability in venue booking and allow for increased number of “road Show” performances.  Spring concert performance preference vote results:  Tuesday evening: 1  Saturday afternoon: 9  Sunday afternoon: 31</p> <p><b>3. New Business</b></p> <p>a) <u>Conductor’s Schedule 2015-2016:</u>  For better consistency and continuity, the 2015-2016 Season will have:  Lisa conduct fall – Christmas Concert  Fadi conduct New Year – Spring Concert  Both combined – road shows or fill-in as required</p> <p>b) <u>Sectionals during rehearsal time:</u> it was suggested that we consider holding occasional sectionals during some rehearsal time.</p>	<p>options such as École secondaire catholique Béatrice-Desloges or Community Pentecostal.</p> <p>Fadi to provide possible dates for Spring Concert.</p> <p>Executive to discuss with conductors and consider for next season.</p>
<p><b>4. Adjournment</b>  Motion to adjourn meeting was made by Joanne Thiessen at 8:24pm.  Seconded by Dianne Cloutier. All in favour. Motion passed.</p>	

*Original signed by Anna*

Secretary

June 10, 2015

Date

*Original signed by Kevin*

Chair

June 10, 2015

Date