

Annual General Meeting – Minutes  
October 25, 2016

Quorum

Band Membership: 55 plus Fadi Diab and Lisa Concessi Maclean . Attendees: 32 (Required for Quorum: 28)

Meeting is called to order at 8:13 pm, October 25, 2016.

1. A motion was made by Mike Scott to approve the agenda.

Seconded by: Carol-Ann Alphonse-Trudel

In favour: All

Against: 0

Abstain: 0

2. A motion was made by Mike Scott to accept the minutes of June 9, 2015, once some typo corrections had been made.

Seconded by: Rob Fielding

Discussion: Updates were provided for the outstanding action items:

Item 1: 2014 Treasurer's Report. Covered under Treasurer's report 3.b.i.

Item 2.c.i: Constitution. As there has been no action since the last update, the matter is closed. Members are invited to submit any suggestions for improvement.

Item 3.c.iii Scanning music. Small ensemble books have been done, and Shawn MacArthur and Rahim Sunderji have done other scores. President Kevin Yamashita explained that the executive had considered buying a scanner with St Matthews, but did not due to concerns over maintenance and storage. He said that the naming convention was being finalized. He asked for a volunteer to continue leading this initiative; Mike Scott volunteered.

Sponsorship opportunities. Kevin contacted Leading Note and they are offering GCCB members a discount, as does St John's Music. Music Care does not, but offers instrument pick up. The request for discount letter was written, but not sent.

Two typos were identified for correction: Saunier to be changed to Saulnier; Ragar to be changed to Ragnar

In favour: All

Against: 0

Abstain: 0

3. A motion was made by Kim Jones to accept the minutes of June 14, 2016.

Seconded by: Margaret Martin

Discussion: None

In favour: All

Against: 0

Abstain: 0

3. Executive Reports

- a) Vice President John Wilcox reported on the Christmas, Spring and Road Show Concerts of 2015-2016.

- b) Treasurer's Reports:

- i. Treasurer Sylvie Ouellet reported on 2014 Treasurer's report (not previously accepted).

A motion was made by : Carol-Ann Alphonse-Trudel to accept the Treasurer's report for the period ending June 2014.

Seconded by: Margaret Martin

Discussion: Treasurer Sylvie Ouellet advised that she had reviewed and was able to close the 2014 financial statement.

In favour: All

Against: 0

Abstain: 0

- ii. Treasurer Sylvie Ouellet reported on finances for the period August 1, 2015- July 31, 2016. See attached report.

A motion was made by : Carol-Ann Alphonse-Trudel to accept the Treasurer's report for the period ending July 31, 2016.

Seconded by: : Margaret Martin

Discussion: Treasurer Sylvie Ouellet explained that there had been some changes to the accounting system and these had been applied to the statement. She clarified that the fiscal year is Aug 1 to July 31. President Kevin Yamashita explained that the GCCB is now starting to spend the surplus and that the bank was changed due to issues with the former one. The GCCB account is now at TD Bank. Kevin added that all membership dues were paid and all folders were returned last season, so no deposit cheques were cashed. The current budget forecasts a deficit of \$1,000, not including any concert revenue.

In favour: All

Against: 0

Abstain: 0

c) Executive Rotation (Secretary)

Anna Tessier has completed her two-year term as secretary. Kevin extended his sincere appreciation to Anna for her hard work, sacrifice and dedication as band secretary over the past two and a half years. The executive is looking to fill the position of Secretary at this time. Andrea Sloan volunteered to fill the position.

A motion was made by Kim Jones to nominate Andrea Sloan as GCCB Secretary for the term effective immediately, ending October AGM 2018.

Seconded by: Joanne Thiessen

Discussion: None

Nomination accepted by nominee? Yes

In favour: All

Against: 0

Abstain: 0

President Kevin Yamashita presented a summary of the Stop, Start, Continue survey conducted in June 2016. See attached report.

#### 4. New business

President Kevin Yamashita presented an inventory list of items owned by GCCB as of June 2016. See attached inventory list.

A motion is made by Joanne Thiessen to accept the inventory list as at June 2016. List will be maintained and reviewed annually by executive.

Seconded by: : Margaret Martin

Discussion: Kevin thanked Rahim Sunderji for assisting with the inventory, especially in regard to the percussion instruments, for which he also established their current value. Joanne Thiessen asked for clarification regarding the missing items. They will be struck from the inventory. The current list does not include the music, which given 475 pieces at an average of \$50.00 a score is worth \$23,750 and is listed in its own database. This led to a discussion about the insurance. Margaret Martin asked why the instruments and music were not covered by St Peter's insurance. Kevin clarified that the school and other venues require proof of insurance to use the facilities. Margaret Martin also asked if the

insurance company knows that the goods are stored in a secure facility; Kevin confirmed that they do. He specified that the insurance is for the instruments and music, and includes liability and comprehensive. The list has been forwarded to the insurance company. Fadi Diab asked if the cost has gone up or down as a result. The insurance company has offered to reduce the deductible from \$1,000 to \$500, but it was pointed out that this could actually raise the premium, which is currently \$2,700. The executive will be comparing rates for the next renewal.

In favour: All

Against: 0

Abstain: 0

Joanne Thiessen asked if GCCB members could receive the financial statement ahead of time to review. President Kevin Yamashita explained that because of the changes, he and the Treasurer were working on the document till the last minute, but that in the future, the statement will be sent beforehand.

5. Motion to adjourn meeting was made by Mike Scott at 9:07 pm.

Seconded by: Kim Jones

In favour: All

Against: 0

Abstain: 0

*Original signed by Andrea*

Secretary

October 26, 2016

Date

*Original signed by Kevin*

Chair

October 26, 2016

Date